

Wildflower Open Classroom Charter School
Board of Directors
Meeting Agenda
October 25, 2010; 6:30-8:30 pm; 210 w. 6th St. The Synthesis

I. Introductions

II. Minutes approved (non)

III. Announcements

- a. CFO Report
- b. Fundraising:
 - i. Upcoming dates: Woodstock's Pizza 10/27 5:30-8:30; Spaghetti Dinner 12/3; Madison Bear (?); Woodstock's "bucks" ongoing.
 - ii. Completed Fundraisers: Annie B's
- c. Events:
 - i. Informational Meeting 10/25 2:30-5;
 - ii. Fall Developer Workshops: attached
 - iii. Board workshop 11/13 8:30-12:30 BOCS
- d. Chair
 - 1. All "reports" submitted one week prior to meeting date
 - 2. Submission for discussion items also submitted one-week prior. These will make up the bulk of the agenda
 - 3. As much as possible and appropriate Discussion Items will be treated as "Introduction Items" (Roberts Rules) and moved to "Action" items for future meetings providing members a chance to think, research, discuss before voting.

IV. Action Items (Vote)

- a. Bylaws
 - i. Board expiration dates
- b. Conflict of Interest Statement
- c. Submission fee for Tax Form 1023 \$850
- d. Non Profit Charter Governance workshop fee \$100
- e. Admissions policy/application
- f. Set board meetings

V. Discussion Items

- a. Prop 39
- b. Spaghetti Feed
- c. Rollout of policies and procedures
 - a. Check list and add if absent: Conflict of Interest, Conflict Resolution
- d. Communications protocol and document management

VI. Business from the Floor

VII. Adjourn

We hope you'll join us!

HELP SUPPORT WILDFLOWER OPEN CLASSROOM

Wednesday, Oct 27 5:30 - 8:30 PM

Present this flyer when you order,
dine-in or pick-up, \$ up to 25%
of the proceeds will go to
Wildflower Open Classroom.

Not good with other deals or discounts.

166 e. 2nd St

(530) 893-1500

check our menu, deals & more:
www.woodstockschico.com



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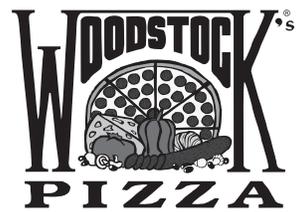
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-DRAFT-

**BYLAWS
OF
WILDFLOWER OPEN CLASSROOM CHARTER SCHOOL**
(A California Nonprofit Public Benefit Corporation)

**ARTICLE I
NAME**

Section 1. NAME. The name of this corporation is Wildflower Open Classroom Charter School.

**ARTICLE II
PRINCIPAL OFFICE OF THE CORPORATION**

Section 1. PRINCIPAL OFFICE OF THE CORPORATION. The principal office for the transaction of the activities and affairs of this corporation is Chico, State of California. The Board of Directors may change the location of the principal office. Any such change of location must be noted by the Secretary on these bylaws opposite this Section; alternatively, this Section may be amended to state the new location.

Section 2. OTHER OFFICES OF THE CORPORATION. The Board of Directors may at any time establish branch or subordinate offices at any place or places where this corporation is qualified to conduct its activities.

**ARTICLE III
GENERAL AND SPECIFIC PURPOSES; LIMITATIONS**

Section 1. GENERAL AND SPECIFIC PURPOSES. The purpose of this corporation is to manage, operate, guide, direct and promote the Wildflower Open Classroom Charter School (“Charter School”), a California public charter school. Also in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation. The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE IV CONSTRUCTION AND DEFINITIONS

Section 1. CONSTRUCTION AND DEFINITIONS. Unless the context indicates otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Corporation Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, and the plural includes the singular, and the term “person” includes both a legal entity and a natural person.

ARTICLE V DEDICATION OF ASSETS

Section 1. DEDICATION OF ASSETS. This corporation’s assets are irrevocably dedicated to public benefit purposes as set forth in the Charter School’s Charter. No part of the net earnings, properties, or assets of the corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any director or officer of the corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the corporation shall be distributed to a nonprofit fund, foundation, or corporation that is organized and operated exclusively for charitable purposes and that has established its exempt status under Internal Revenue Code section 501(c)(3).

ARTICLE VI CORPORATIONS WITHOUT MEMBERS

Section 1. CORPORATIONS WITHOUT MEMBERS. This corporation shall have no voting members within the meaning of the Nonprofit Corporation Law. The corporation’s Board of Directors may, in its discretion, admit individuals to one or more classes of nonvoting members; the class or classes shall have such rights and obligations as the Board of Directors finds appropriate.

ARTICLE VII BOARD OF DIRECTORS

Section 1. GENERAL POWERS. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the articles of incorporation or bylaws, the corporation’s activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors (“Board”). The Board may delegate the management of the corporation’s activities to any person(s), management company or committees, however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board.

Section 2. SPECIFIC POWERS. Without prejudice to the general powers set forth in Section 1 of these bylaws, but subject to the same limitations, the Board of Directors shall have the power to:

- a. Appoint and remove, at the pleasure of the Board of Directors, all corporate officers, agents, and employees; prescribe powers and duties for them as are consistent with the law, the articles of incorporation, and these bylaws; fix their compensation; and require from them security for faithful service.
- b. Change the principal office or the principal business office in California from one location to another; cause the corporation to be qualified to conduct its activities in any other state, territory, dependency, or country; conduct its activities in or outside California; and designate a place in California for holding any meeting of members.
- c. Borrow money and incur indebtedness on the corporation's behalf and cause to be executed and delivered for the corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and securities.
- d. Adopt and use a corporate seal; prescribe the forms of membership certificates; and alter the forms of the seal and certificates.

Section 3. DESIGNATED DIRECTORS AND TERMS. The number of directors shall be no less than 5 and no more than 7 unless changed by amendments to these bylaws. The Board of Directors shall consist of at least 5 directors unless changed by amendment to these bylaws which shall include: at least two (2) parent representative and at least three (3) at-large community representatives. Consistent with state law, one (1) Chico Unified School District representative, acting in a non-voting capacity, may serve on the Board of Directors. All parents and community members are eligible to be elected to the Wildflower Open Classroom Board of Directors. All parents and legal guardians of a child enrolled in Wildflower Open Classroom are eligible to be elected as a parent representative, with the exception of those parents who are also employed by Wildflower Open Classroom. Only one parent or legal guardian per family may serve on the Board of Directors at any one time. Wildflower Open Classroom parents are not eligible to be at large community representatives. In addition, in accordance with Education Code Section 47604(b), the authority that grants the charter to a charter school to be operated by a nonprofit public benefit corporation shall be entitled to a single representative on the Board.

Except for the initial Board of Directors, each director shall hold office unless otherwise removed from office in accordance with these bylaws for 2 year(s) and until a successor director has been designated and qualified. Initial Board members shall serve staggered terms of two (2) or three (3) years as drawn by lot. The initial Board of Directors shall be as follows:

<u>NAME</u>	<u>EXPIRATION OF TERM</u>
*****	2012
*****	2013

2012
2013
2012

Section 4. DIRECTORS' TERM. Each director shall hold office for 2 years and until a successor director has been designated and qualified.

Section 5. NOMINATIONS BY COMMITTEE. For Board elected seats, the Chairman of the Board of Directors or, if none, the President will appoint a committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The nominating committee shall make its report at least seven (7) days before the date of the election or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Section 5. SCHOOL COMMUNITY ELECTIONS. The Board of Directors elections shall be held in April, beginning on the first Monday in April of each year. In the absence of any Board of Director candidates, incumbents shall automatically be elected for a subsequent term upon Board of Director approval. Each school community member is entitled to submit one ballot. School community members include each parent and/or legal guardian of children currently enrolled in Wildflower Open Classroom (not to exceed a total of two ballots per family), each Wildflower Open Classroom employee, and each Board member. The school community members shall elect a majority of the Board of Directors seats. The remaining Board of Directors seats shall be filled by the Board of Directors.

Section 5.1 ELECTION COMMITTEE. The Wildflower Open Classroom Election Committee shall be responsible for coordinating all school community elections. The Parent Teacher Council (PTC) Chairperson will oversee the election committee. At a minimum, the Election Committee shall include one Board member whose term is not expiring, one teacher, and one parent.

At the regular February Board of Directors meeting the Parent Teacher Council Chairperson will be in attendance for reading and review of Wildflower Open classroom election process and will serve as the election coordinator. If the Parent Teacher Council Chairperson is not in attendance, or at the discretion of the Board of Directors, the Board of Directors may choose to appoint another person to be the election coordinator.

At the regular March Board of Directors meeting the Parent Teacher Council Chairperson or election coordinator appointed by the Board of Directors will present their selections for the Election Committee and present the election schedule. The approval of the Election Committee selections will be an action item on the March Board of Directors meeting agenda.

The Election Committee composition and schedule will be posted by the Election Committee on school bulletin board and school website on the day following the March Board of Directors meeting and will be included in the March Wildflower Open Classroom newsletter. The schedule shall include a public forum for parents to meet the candidates no later than the third week of March.

Section 5.2 ELECTION PROCESS. For school community elected seats, each election shall: (a) be preceded by public announcements over a two to four week period prior to the election, (b) those interested shall submit a letter of interest and complete nominating documents, (c) have the nominating documents maintained in a public place for viewing by school community members, (d) include a public forum for the school community to meet candidates after the nominating period is closed and prior to the election, and (e) utilize an instant runoff voting system.

The first Monday in April, numbered ballots are distributed to each parent in the school. The ballot shall list candidates and include a 50 word or less description about the intent of each candidate (supplied by the candidate). The ballot box shall be placed in a supervised area by 8:00 am each day and locked up by 3:30pm. On Friday of the same week, the ballot box shall be removed at 3:15 pm. The ballots shall be counted by two or more Election Committee Members selected by the Parent Teacher Council chairperson and the Director. Election results are posted the following school day to school bulletin boards and school website, however results are not considered final until they are reviewed and acknowledged by the Board of Directors regular May meeting. At the regular May Board of Directors meeting the election coordinator will present the results of the election. The results must be reviewed and acknowledged by a majority of the Board of Directors.

Section 6. USE OF CORPORATE FUNDS TO SUPPORT NOMINEE. If more people have been nominated for director than can be elected, no corporation funds may be expended to support a nominee without the Board's authorization.

Section 7. EVENTS CAUSING VACANCIES ON BOARD. A vacancy or vacancies on the Board of Directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the Board of Directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; (c) the increase of the authorized number of directors; (d) the failure of the members, at any meeting of members at which any director or directors are to be elected, to elect the number of directors required to be elected at such meeting.; the unexcused absence of a director at two consecutive Board meetings; the failure of a parent representative to have at least one child attending the charter school.

Section 8. RESIGNATION OF DIRECTORS. Except as provided below, any director may resign by giving written notice to the Chairman of the Board, if any, or to the President, or the Secretary, or to the Board. The resignation shall be effective when the

notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the Board of Directors may elect a successor to take office as of the date when the resignation becomes effective.

Section 9. DIRECTOR MAY NOT RESIGN IF NO DIRECTOR REMAINS. Except on notice to the California Attorney General, no director may resign if the corporation would be left without a duly elected director or directors.

Section 10. REMOVAL OF DIRECTORS. All directors elected by the Board of Directors may be removed, with or without cause, by the vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and of the removal questions are given in compliance with the provisions of the Ralph M. Brown Act. (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code). Any vacancy caused by the removal of a director shall be filled as provided in Section 11. Directors elected by the school community may be removed through a petition signed by 60% of WOC school community members.

Section 11. VACANCIES FILLED BY BOARD. Vacancies on the Board of Directors may be filled by approval of the Board of Directors or, if the number of directors then in office is less than a quorum, by (a) the unanimous consent of the directors then in office, (b) the affirmative vote of a majority of the directors then in office at a meeting held according to notice or waivers of notice complying with Corporations Code Section 5211, or (c) a sole remaining director.

Section 12. NO VACANCY ON REDUCTION OF NUMBER OF DIRECTORS. Any reduction of the authorized number of directors shall not result in any directors being removed before his or her term of office expires.

Section 13. PLACE OF BOARD OF DIRECTORS MEETINGS. Meetings shall be held at the principal office of the corporation or as otherwise provided by the Board of Directors. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms and provisions of the Ralph M. Brown Act, California Government Code Sections 54950, et seq., as said chapter may be modified by subsequent legislation.

Section 14. MEETINGS. All meetings of the Board of Directors and its committees shall be called, noticed, and held in compliance with the provisions of the Ralph M. Brown Act ("Brown Act"). (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code). "Neither the Brown Act nor the Charter Schools Act defines jurisdiction for purposes of a charter school's compliance with the Brown Act. However, in light of the fact that the petitioners intend to have all of their meetings within the boundaries of the Chico Unified School District, the petitioners have voluntarily agreed to accept the District's boundaries as the jurisdiction of the charter school unless and until this matter has been clarified by the Legislature or case law."

Section 15. ANNUAL MEETINGS: The Board of Directors shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as may be specified and noticed by resolution of the Board of Directors.

Section 16. REGULAR MEETINGS. Regular meetings of the Board of Directors, including annual meetings, shall be held at such times and places as may from time to time be fixed by the Board of Directors. At least 72 hours before a regular meeting, the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

Section 17. SPECIAL MEETINGS. Special meetings of the Board of Directors for any purpose may be called at any time by the Chairman of the Board of Directors, if there is such an officer, or the President, or the Secretary, or a majority of the Board of Directors. The party calling a special meeting shall determine the place, date, and time thereof.

Section 18. NOTICE OF SPECIAL MEETINGS. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours notice is given to each director and to the public through the posting of an agenda. Pursuant to the Brown Act, the Board of Directors shall adhere to the following notice requirements for special meetings:

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.
- c. The notice of special meeting shall state the time of the meeting, and the place if the place is other than the principal office of the Corporation, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

Section 19. QUORUM. A majority of the directors then in office shall constitute a quorum. All acts or decisions of the Board of Directors will be by majority vote based upon the presence of a quorum. Should there be fewer than a majority of the directors present at any meeting, the meeting shall be adjourned. Directors may not vote by proxy.

Section 20. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the school district in which the Charter School operates;
- b. All votes taken during a teleconference meeting shall be by roll call;
- c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- e. Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- f. The agenda shall indicate that members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.

Section 21. ADJOURNMENT. A majority of the directors present, whether or not a quorum is present, may adjourn any Board of Directors meeting to another time or place. If a meeting is adjourned for more than twenty-four (24) hours, notice of such adjournment to another time or place shall be given, prior to the time schedule for the continuation of the meeting, to the directors who were not present at the time of the adjournment, and to the public in the manner prescribed by any applicable public open meeting law.

Section 22. COMPENSATION AND REIMBURSEMENT. Directors may receive such compensation, if any, for their services as directors or officers, and such reimbursement of expenses, as the Board of Directors may establish by resolution to be just and reasonable as to the corporation at the time that the resolution is adopted.

Section 23. CREATION AND POWERS OF COMMITTEES. The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the authorized number of directors. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority

of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Take any final action on any matter that, under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members or approval of a majority of all members;
- b. Fill vacancies on the Board of Directors or any committee of the Board;
- c. Fix compensation of the directors for serving on the Board of Directors or on any committee;
- d. Amend or repeal bylaws or adopt new bylaws;
- e. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal;
- f. Create any other committees of the Board of Directors or appoint the members of committees of the Board;
- g. Expend corporate funds to support a nominee for director if more people have been nominated for director than can be elected; or
- h. Approve any contract or transaction to which the corporation is a party and in which one or more of its directors has a material financial interest.

Section 24. MEETINGS AND ACTION OF COMMITTEES. Meetings and actions of committees of the Board of Directors shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Section 25. NON-LIABILITY OF DIRECTORS. No director shall be personally liable for the debts, liabilities, or other obligations of this corporation.

Section 26. COMPLIANCE WITH LAWS GOVERNING STUDENT RECORDS. The Charter School and the Board of Directors shall comply with all applicable provisions of the Family Education Rights Privacy Act ("FERPA") as set forth in Title 20 of the United States Code Section 1232g and attendant regulations as they may be amended from time to time.

Section 27. COMPLIANCE WITH CONFLICTS OF INTEREST LAWS. The Charter School and the Board shall comply with applicable conflict of interest laws,

including the Political Reform Act and California Government Code Section 1090, et seq. (“Government Code Section 1090”), as said chapter may be modified by subsequent legislation.

ARTICLE VIII OFFICERS OF THE CORPORATION

Section 1. OFFICES HELD. The officers of this corporation shall be a Chairman of the Board, a Secretary, and a Chief Financial Officer. The corporation, at the Board’s direction, may also have a Chairman of the Board, one or more Vice-Presidents, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed under Article VIII, Section 4, of these bylaws.

Section 2. DUPLICATION OF OFFICE HOLDERS. Any number of offices may be held by the same person, except that neither the Secretary nor the Chief Financial Officer may serve concurrently as either the President or the Chairman of the Board.

Section 3. ELECTION OF OFFICERS. The officers of this corporation shall be chosen annually and shall serve at the pleasure of the Board.

Section 4. APPOINTMENT OF OTHER OFFICERS. The Board of Directors may appoint and authorize the Chairman of the Board, the President, or another officer to appoint any other officers that the corporation may require. Each appointed officer shall have the title and authority, hold office for the period, and perform the duties specified in the bylaws or established by the Board.

Section 5. REMOVAL OF OFFICERS. The Board of Directors may remove any officer with or without cause. An officer who was not chosen by the Board of Directors may be removed by any other officer on whom the Board of Directors confers the power of removal.

Section 6. RESIGNATION OF OFFICERS. Any officer may resign at any time by giving written notice to the Board. The resignation shall take effect on the date the notice is received or at any later time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to any rights of the corporation under any contract to which the officer is a party.

Section 7. VACANCIES IN OFFICE. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for normal appointment to that office, provided, however, that vacancies need not be filled on an annual basis.

Section 8. CHAIRMAN OF THE BOARD. If a Chairman of the Board of Directors is elected, he or she shall preside at the Board of Directors’ meetings and shall

exercise and perform such other powers and duties as the Board of Directors may assign from time to time. If there is no President, the Chairman of the Board of Directors shall also be the chief executive officer and shall have the powers and duties of the President of the corporation set forth in these bylaws. If a Chairman of the Board of Directors is elected, there shall also be a Vice-Chairman of the Board of Directors. In the absence of the Chairman, the Vice-Chairman shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

Section 9. PRESIDENT. Subject to such supervisory powers as the Board of Directors may give to the Chairman of the Board, if any, and subject to the control of the Board, the President shall be the general manager of the corporation and shall supervise, direct, and control the corporation's activities, affairs, and officers. The President shall preside at all Board of Directors' meetings. The President shall have such other powers and duties as the Board of Directors or the bylaws may require.

Section 10. VICE-PRESIDENTS. If the President is absent or disabled, the Vice-Presidents, if any, in order of their rank as fixed by the Board, or, if not ranked, a Vice-President designated by the Board, shall perform all duties of the President. When so acting, a Vice-President shall have all powers of and be subject to all restrictions on the President. The Vice-Presidents shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 11. SECRETARY. The Secretary shall keep or cause to be kept, at the corporation's principal office or such other place as the Board of Directors may direct, a book of minutes of all meetings, proceedings, and actions of the Board and of committees of the Board. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; and the names of the directors present at Board of Directors and committee meetings. The Secretary shall keep or cause to be kept, at the principal California office, a copy of the articles of incorporation and bylaws, as amended to date. The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board of Directors that these bylaws require to be given. The Secretary shall keep the corporate seal, if any, in safe custody and shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 12. CHIEF FINANCIAL OFFICER. The Chief Financial Officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the corporation's properties and transactions. The Chief Financial Officer shall send or cause to be sent to directors such financial statements and reports as are required to be given by law, by these bylaws, or by the Board. The books of account shall be open to inspection by any director at all reasonable times. The Chief Financial Officer shall (a) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositories as the Board of Directors may designate; (b) disburse the corporation's funds as the Board of Directors may order; (c) render to the

President, Chairman of the Board, if any, and the Board, when requested, an account of all transactions as Chief Financial Officer and of the financial condition of the corporation; and (d) have such other powers and perform such other duties as the Board or the bylaws may require. If required by the Board, the Chief Financial Officer shall give the corporation a bond in the amount and with the surety or sureties specified by the Board of Directors for faithful performance of the duties of the office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the Chief Financial Officer on his or her death, resignation, retirement, or removal from office.

ARTICLE IX CONTRACTS WITH MEMBERS

Section 1. CONTRACTS WITH MEMBERS. The Corporation shall comply with Government Code Section 1090.

ARTICLE X CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES

Section 1. CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES. The Corporation shall not enter into a contract or transaction in which a non-director designated employee (e.g., officers and other key decision-making employees) directly or indirectly has a material financial interest unless all of the requirements in the Wildflower Open Classroom Charter School Conflict of Interest Policy have been fulfilled.

ARTICLE XI LOANS TO DIRECTORS AND OFFICERS

Section 1. LOANS TO DIRECTORS AND OFFICERS. This corporation shall not lend any money or property to or guarantee the obligation of any director or officer without the approval of the California Attorney General; provided, however, that the corporation may advance money to a director or officer of the corporation for expenses reasonably anticipated to be incurred in the performance of his or her duties if that director or officer would be entitled to reimbursement for such expenses of the corporation.

ARTICLE XII INDEMNIFICATION

Section 1. INDEMNIFICATION. To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code. On

written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

ARTICLE XIII INSURANCE

Section 1. INSURANCE. This corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its directors, officers, employees, and other agents, to cover any liability asserted against or incurred by any director, officer, employee, or agent in such capacity or arising from the director's, officer's, employee's, or agent's status as such.

ARTICLE XIV MAINTENANCE OF CORPORATE RECORDS

Section 1. MAINTENANCE OF CORPORATE RECORDS. This corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of the Board and committees of the Board; and
- c. Such reports and records as required by law.

ARTICLE XV INSPECTION RIGHTS

Section 1. DIRECTORS' RIGHT TO INSPECT. Every director shall have the right at any reasonable time to inspect the corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary as permitted by California and federal law. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents.

Section 2. ACCOUNTING RECORDS AND MINUTES. On written demand on the corporation, any director may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the Board of Directors and committees of the Board of Directors at any reasonable time for a purpose reasonably related to the director's interest as a director. Any such inspection and copying may be made

in person or by the director's agent or attorney. This right of inspection extends to the records of any subsidiary of the corporation.

Section 3. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. This corporation shall keep at its principal California office the original or a copy of the articles of incorporation and bylaws, as amended to the current date, which shall be open to inspection by the directors at all reasonable times during office hours. If the corporation has no business office in California, the Secretary shall, on the written request of any director, furnish to that director a copy of the articles of incorporation and bylaws, as amended to the current date.

ARTICLE XVI REQUIRED REPORTS

Section 1. ANNUAL REPORTS. The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, or the corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The corporation's expenses or disbursement for both general and restricted purposes;
- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the corporation's books and records.

Section 2. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, or as a separate document if no annual report is issued, the corporation shall, within 120 days after the end of the corporation's fiscal year, annually prepare and mail or deliver to each director and furnish to each director a statement of any transaction or indemnification of the following kind:

- a. Any transaction (i) in which the corporation, or its parent or subsidiary, was a party, (ii) in which an "interested person" had a direct or indirect material financial interest, and (iii) which involved more than \$50,000 or was one of several transactions with the same interested person involving, in the

aggregate, more than \$50,000. For this purpose, an “interested person” is either:

- (1) Any director or officer of the corporation, its parent, or subsidiary (but mere common directorship shall not be considered such an interest); or
- (2) Any holder of more than 10 percent of the voting power of the corporation, its parent, or its subsidiary. The statement shall include a brief description of the transaction, the names of interested persons involved, their relationship to the corporation, the nature of their interest, provided that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated.

ARTICLE XVII BYLAW AMENDMENTS

Section 1. BYLAW AMENDMENTS. The Board of Directors may adopt, amend or repeal any of these Bylaws by a majority of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall change any provisions of the Charter that created the Wildflower Open Classroom Charter School or make any provisions of these Bylaws inconsistent with that Charter, the corporation’s Articles of Incorporation, or any laws.

ARTICLE XVIII FISCAL YEAR

Section 1. FISCAL YEAR OF THE CORPORATION. The fiscal year of the Corporation shall begin on **July 1st** and end on **June 30th** of each year.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Wildflower Open Classroom Charter School, Inc, a California nonprofit public benefit corporation; that these bylaws, consisting of 14 pages, are the bylaws of this corporation as adopted by the Board of Directors on [redacted]; and that these bylaws have not been amended or modified since that date.

Executed on [redacted] at [redacted], California.

[redacted]

[redacted], Secretary

This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location. The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

Article I
Purpose

The purpose of the conflict of interest policy is to protect *this tax-exempt organization's* interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II
Definitions

1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III
Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

- a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV
Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.

- b.** The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V
Compensation

- a.** A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- b.** A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- c.** No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI
Annual Statements

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a.** Has received a copy of the conflicts of interest policy,
- b.** Has read and understands the policy,
- c.** Has agreed to comply with the policy, and
- d.** Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax exempt purposes.

Article VII
Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a.** Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- b.** Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services,

**Wildflower Open Classroom Charter School
Conflict of Interest Policy**

27-2867872

further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII
Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

Wildflower Open Classroom Charter School	
Title: Admissions and Enrollment	Policy #: WOC 10-25-10

Wildflower Open Classroom Charter School

ADMISSIONS AND ENROLLMENT POLICY

I. Introduction

The goal of the admissions policy of Wildflower Open Classroom Charter School (WOC) is to attract, enroll and retain at WOC the broadest spectrum of students and families representative of the rich diversity existing in the County. WOC will be nonsectarian in its programs, admissions policies, employment practices and all other operations. WOC will not charge tuition and WOC will not discriminate in admissions against any pupil on the basis of ethnicity, national origin, gender, disability or any other legally protected category.

II. Admission and Requirements for Admission

WOC is open to any student in the State of California who meets the admissions requirements described herein. If the number of pupils who wish to attend WOC exceeds the school's capacity, attendance (except for existing pupils of the charter school) shall be determined by a public random drawing, the process for which is described below.

A. Admission Eligibility and Requirements

In order to be eligible for enrollment in WOC, students must meet the following eligibility requirements:

- All students must have been fully immunized and present the appropriate health examination record in accordance with the California Health and Safety Code.
- If a student will turn five years of age after December 2 during the school year, that student may be eligible for admission on a case by case basis at the discretion of the Principal.
- No student may concurrently attend a private school that charges the student's family for tuition.
- All students shall reside in the State of California.
- If enrolled in an independent study program, a student shall be documented as a resident of the county in which the charter school reports its apportionment claims or an adjacent county.
- A student that has been previously expelled from WOC or another educational institution may be admitted to the school at the discretion of the governing board on a case-by-case basis.

In order to ensure that all students will be placed appropriately and benefit fully from the education program, the following pre-admission procedures will be enforced. Failure to comply with any of these procedures will result in denial of admission. An admitted student will be removed from WOC if failure to comply with these procedures is

Wildflower Open Classroom Charter School	
Title: Admissions and Enrollment	Policy #: WOC 10-25-10

discovered after admission has been granted. All eligible students must meet the following requirements:

- Complete applications for admission must be timely submitted to WOC no later than the deadline published for that school year.
- The application for admission shall include, but is not limited to, the following:
 - Indication of whether the student may require special education or related services, the student’s home language and whether the student may be an English language learner;
 - Authorization for WOC to request and receive student records from all schools the student has previously attended or is currently attending;
 - Proof of full immunization or exception from the requirement;
 - Proof of health examinations and oral examination required by the Health and Safety Code;
 - Proof of age;
 - Emergency Card;
 - Free/Reduced Lunch Application
 - Proof of residency;
- Parents/guardians/caregivers shall attend a pre-admission Information Open House Meeting or its equivalent.
- A signed Receipt of Family Handbook and The Parent Agreement shall be returned to WOC

Each application will be reviewed by staff to ensure it is complete before the student will be considered for admission. Each application will include a description of WOC’s formal dispute resolution process. Any student that has been denied admission for failure to meet WOC’s Admission Requirements and Process may avail him/herself to this process for reconsideration.

III. Enrollment Process and Guidelines

There will be an open enrollment period each year, which will be advertised within the school community so that all interested students may have an equal opportunity to apply for admission. The deadline for accepting applications will be clearly stated.

The process for enrollment proceeds as follows, (not necessarily in the exact order provided):

- WOC will determine class size/configuration for the school year;
- WOC will solicit from current students their intention to return the following year;
- WOC will solicit from parents/guardians of current students their intention to apply for admission for siblings of current students;
- WOC will design program informational materials;
- WOC will plan one or more Information Open House Meetings (attendance at which is mandatory for admission);

Wildflower Open Classroom Charter School	
Title: Admissions and Enrollment	Policy #: WOC 10-25-10

- WOC will issue press releases and utilize other communication strategies;
- WOC will actively recruit students throughout the community;
- WOC will mail information packets to families on wait/interest lists, including invitations to the Open House;
- WOC will host Information Open House Meeting(s) and record attendance;
- WOC will schedule School Tours beginning the second year of the program;
- WOC will establish and hold an open enrollment period so that all interested student may have an equal opportunity to apply for admission;
- WOC will determine the number of returning students at each level;
- WOC will determine the number of new students at each level;
- WOC will hold a random public drawing, if necessary;
- WOC will notify the families of the applicants who are accepted and rejected;
- Non-accepted families will be placed on the waitlist in the order in which the students are drawn from the random public drawing. Children who complete the application process after the published deadline will be added to the wait list if it already exists.

A wait list is maintained from year to year. Once on the wait list, a student would remain in that position until he/she is offered a spot in the school or expresses no further interest. If families from the wait list are offered a position, they must accept that position within three business days or if they decline or fail to respond within three business days they may be removed from the wait list or placed at the bottom of the wait list if they desire.

IV. Preferences

In the event that there are more students applying for admission than available space, preferences shall be extended in the following order of priority:

Kindergarten

- Siblings of currently enrolled students
- Children of teachers or founders (total not to exceed 10% of school enrollment)
- Kindergarten siblings of newly enrolled students
- CUSD Residents

1st through 8th Grade

Students from previous grades are promoted and numbers are established in January from parent “Intent to Re-enroll” surveys indicating if students will return. This will determine if there are any spaces available. If spaces are available, the following enrollment priorities will occur, if not, enrollments will go on a wait list.

- Siblings of currently enrolled students
- Children of Wildflower Open Classroom teachers and founders (total not to exceed 10% of school enrollment)
- Siblings of newly-enrolled students
- Students on the waiting list
- CUSD Residents

Wildflower Open Classroom Charter School	
Title: Admissions and Enrollment	Policy #: WOC 10-25-10

V. Single Public Random Lottery

A lottery is a random selection process by which applicants are admitted to the charter school. Legislation requires a charter school to hold one lottery that provides qualified students with an equal opportunity to attend the school.

Under California state law, enrollment to WOC is governed by a Public Random Drawing (PRD). WOC shall conduct a single PRD for admission to the school for the following academic year. In order to be part of the PRD, a family must complete the short application and submit it to the school in a timely manner. Each completed application will be assigned a number, and before the drawing, each number will be placed on a chip and put into a container. During the PRD, numbers will be drawn out of the container at random by a person other than a staff member or current WOC student family member. At the PRD, the numbers drawn out of the container at random are recorded, and the students will be admitted to the school in that order until all available spaces are filled. Those students who do not get picked in the PRD for the available spaces will be placed on a waiting list.

ADMISSIONS APPLICATION FOR 2011-2012

Name _____ Birth date ___/___/___ M / F
Current Grade _____ Current School _____ Applying for Grade _____

Parent/Guardian Information:
Name of Primary Parent/Guardian _____ Relationship _____
Address _____

Home Phone _____ E-mail _____ Work _____

Phone _____ Cell Phone _____

Name of Secondary Parent/Guardian _____ Relationship _____

Address _____

Home Phone _____ E-mail _____ Work _____

Phone _____ Cell Phone _____

Are there any siblings who are also interested in attending? Please list their **names** and **current grades**. Each child will require a different application form.

I certify that I have read the Wildflower fact sheet* (available online and as a download) and I feel that Wildflower Open Classroom would be the best fit for my child's education _____

I certify that the information listed above is current and accurate. I understand it is my responsibility to notify the school office in the event of any changes such as acceptance into another school. I understand that I must provide verification of birth date prior to admission in the school.

Parent/Guardian Signature _____ Date _____
Please see the admissions policy of Wildflower Open Classroom

Please indicate if you'd be interested in the following services (circle all that apply) *

On-site Preschool

On-site "after Kinder" enrichment

On-site after school enrichment

***Tuition/fees apply**

Wildflower Open Classroom, A Public Charter School

Plan for Policy Development

The Wildflower Open Classroom (WOC) Charter Development Committee will consider assessing the following list of policies; identify which policies will be needed for the charter school and will draft policies in need for review and adoption by the Governing Board with the Director and with parental input.

Business and Non-Instruction Operation

- Annual Diversity and Outreach
- Budget
- Budget Planning and Administration
- Fees and Charges
- Sale and Disposal of Books, Equipment and Supplies
- Gifts, Grants and Bequests
- Expenditures/ Spending Authority
- Purchasing Policies\Bids
- Contracts
- Payment for Goods and Services
- Claims and Actions Against the School
- Travel Expenses
- Management of School Assets/ Accounts
- Investing
- Inventories
- Student Activity Funds
- Financial Reports and Accountability
- Operations and Maintenance of School
- Tobacco-Free Schools/ Smoking
- Environmental Safety
- Hazardous Substances
- School Safety and Security
- Disruptions
- Recovery of Property Loss or Damage
- Insurance Management
- Food Service
- Free and Reduced Lunch Program
- Other Food Sales
- Program Council Operating Policies
- Annual Site Visitation Protocol

Personnel Policies

- Affirmative Action
- Nondiscrimination in Employment
- Recruitment and Selection
- Health Examinations
- Maintenance of Criminal Offender Records Information
- Personnel Records
- Certification
- Contracts
- Scheduling/ Hours of Employment
- Promotion/ Demotion/ Reassignment
- Evaluation/ Supervision

Wildflower Open Classroom, A Public Charter School

- Resignation
- Personnel Reduction
- Dismissal
- Suspension/ Disciplinary Action
- Sexual Harassment
- Unauthorized Release of Confidential Information
- Political Activities of Employees
- Duties of Personnel
- Temporary/ Substitute Personnel
- Shared Teaching Assignments
- Staff Development
- Soliciting and Selling
- Non-school Employment
- Employee Safety
- Blood-borne Pathogens
- Drug and Alcohol Free Workplace
- Employee Security
- Personal Leaves
- Military Leaves
- Family Care Leave
- Employees with Infectious Diseases
- Non-certified Personnel
- Signed Statements
- Employee Use of Technology
- Employment of Relatives

Student Policies

- Parents Rights and Responsibilities
- Non-custodial Parents
- Admission and Admissions Preferences
- District Residency
- Absence and Excuses
- Truancy
- Work Permits
- Transfers
- Students Expelled from Other Districts
- Grades/ Evaluation of Students Achievement
- Promotion/ Acceleration/ Retention
- Discipline
- Suspension and Expulsion Due Process
- Communications with Parents/ Guardians
- Student Records
- Release of Directory Information
- Withholding Grades, Diplomas or Transcripts
- Challenging Student Records
- Graduation Ceremonies and Activities
- Conduct
- Campus Disturbances
- Vandalism, Theft, and Graffiti
- Alcohol and Other Drugs
- Tobacco
- Weapons and Dangerous Instruments
- Dress and Grooming

Wildflower Open Classroom, A Public Charter School

- Gangs
- Health Care and Emergencies
- Administration of Medications
- Infectious Diseases
- Infectious Diseases Prevention
- Tuberculosis Testing
- Health Examinations
- Immunizations
- Head Lice
- Child Health and Disability Prevention Program
- Health And Safety Procedures
- Crossing Guards
- Insurance
- Search Seizure
- Freedom of Speech/ Expression: Publications Code
- Nondiscrimination
- Notifications Required by Law
- Parental Notification
- Sexual Harassment

Instruction Policies

- Parent Participation Policy
- Emergencies and Disaster Preparedness Plan
- Ceremonies and Observances
- Curriculum Development and Evaluation
- Recognition of Religious Beliefs and Customs
- Multicultural Education
- Family Life/ Sex Education
- AIDS Prevention Instruction
- Comprehensive Health Education
- Courses of Study
- Controversial Issues
- Extracurricular and Co-curricular Activities
- Elementary School Promotion/ Standards of Proficiency
- School-Sponsored Trips
- Homework/ Make-up Work
- Independent Study
- Individualized Education Plan
- Procedural Safeguards and Complaints
- Non-public Nonsectarian School and Agency
- Services for Special Education
- Behavioral Intervention
- Selection and Evaluation of Instructional Materials
- Supplementary Instructional Materials
- Use of Copyrighted Materials
- Use of Technology in Instruction
- Student Assessment
- Standardized Testing and Reporting
- Student Study Teams
- Identification and Education Under Section 504
- Identification of Individuals with Exceptional Needs
- Gifted and Talented Student Program
- Education for English Language Learners

Wildflower Open Classroom, A Public Charter School

- Education for Students of Limited English Proficiency
- Summer School

Facilities

- Evaluating Existing Buildings
- Relations with Other Governmental Units
- Methods of Financing

**Wildflower Open Classroom Charter School
Intent to Re/Enroll Form
for purposes of requesting facilities
DUE Back to the Charter School by October 20, 2010!**

Dear current and potential Wildflower Open Classroom Charter School parents/guardians:

Under California law (i.e., Proposition 39) the Chico Unified School District must provide the Wildflower Open Classroom Charter School reasonably equivalent school facilities in which to operate the charter school. This Form may be used to support the Charter School's request for facilities. By submitting this Form, you are indicating that you are meaningfully interested in enrolling or re-enrolling (as applicable) your child/children in the Charter School's classroom-based program during the 2011-12 school year.

Thank you very much for your support and cooperation!

Student Information:

Name: _____ Grade in 2011-12: _____ Last, First, Middle
Home Address: _____ Street City, State Zip
Home Phone: _____ Age: _____ Date of Birth: _____
Resident of Chico Unified School District? Y/N (circle one) If yes, please list the school within the District your son/daughter would otherwise attend: _____
Name: _____ Grade in 2011-12: _____ Last, First, Middle
Home Address: _____ Street City, State Zip
Home Phone: _____ Age: _____ Date of Birth: _____
Resident of Chico Unified School District? Y/N If yes, please list the district school you would otherwise attend: _____
<hr style="border-top: 1px dashed black;"/> Parent/Legal Guardian Information:
Parent/Legal Guardian Name: _____ Last, First, Middle
Home Address: _____ Street City, State Zip
Home Phone: _____ Email: _____

By signing below, I am indicating that I am meaningfully interested in [re-enrolling]/enrolling the above named child(ren) in Wildflower Open Classroom Charter School for the 2011-12 school year. I understand that signing this Form does not guarantee enrollment in the Charter School. I further understand that this information will be disclosed to the Chico Unified School District to support the Charter School's request for facilities under Proposition 39, and that the District may contact me directly to verify my response.

Signature of Parent/Legal Guardian: _____ **Date:** _____

**IMPORTANT!! Return by October 20, 2010 in person, by mail, or by fax to:
P.O. Box 8327, Chico 95927 – Fax: 530- 899-9687**

