

**Wildflower Open Classroom**  
 Board of Director's Meeting  
 August 20, 2017  
 2026 Franklin Street, Chico, CA 95928  
 Minutes

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Jillian Hopewell	✓	
Jonas Herzog	✓	
Caroline Roady		✓
Sierra Grossman	✓	
Christina Cassidy	✓	
<b>School Director</b>		
Tom Hicks	✓	

**Meeting begins at 9:05 am**

1. Call to Order (Introductions)
2. Additions and Deletions to the Consent Agenda
3. **CONSENT AGENDA**
  - 3.1 By Consent, approve minutes from 06/14/17 WOC Board regular meeting
  - 3.2 By Consent, approve minutes from 06/20/17 WOC Board special meeting
  - 3.3 By Consent, approve Monthly Financial Report

**J. Herzog made a motion to approve all consent agenda items; S. Grossman seconded; all approved (passes unanimously).**

**REGULAR AGENDA**

4. Items removed from the Consent Agenda for Board Consideration or Urgent changes to the regular agenda: None
5. Public Comments: None
6. Board Calendar & Oversight Checklist (C. Cassidy)
  - Discussed draft items for 2017-2018 BC&OC.
  - No action taken.
7. Leave Policy Review & Discussion (J. Hopewell)
  - BOD Ad Hoc Committee on Leave Policy- Sierra, Jonas, and Melissa
  - Committee is tasked with looking at feasibility of a school wide policy research is in progress. Update at Sept. Meeting.
  - No action taken.
8. Board Reception at All School Campout (J. Hopewell/J. Herzog)
  - Discussion coordination of BOD reception at All School Campout.
  - No action taken.

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9. Town Hall Meeting

- Scheduled for 09/27/17.
- WCC Co-Chair positions have been filled. Future discussion as to amending WOC Bylaws to include WCC Co-Chair as BOD position. (Discuss at Sept. Mtg.)
- No action taken.

10. Form 700

- Discussed need for form completion. Unclear if a state regulation or not. T. Hicks to obtain input from attorneys in writing regarding if this is mandatory.
- Revisit at Sept. Meeting.
- No action taken.

11. Ad Hoc charter Renewal Committee (C. Cassidy)

- Progress is being made on Charter Document update for renewal submission. Update at Sept. Mtg.
- No action taken.

12. Conflict Resolution Training (T. Hicks/J. Hopewell)

- Discussed resources available to bring Conflict Resolution Training to WOC.
- Estimated cost is \$2000 multi-day training for staff, BOD and Admin. Want to schedule for September/October.
- Update on coordination at Sept. Mtg.
- No action taken.

13. Measure K Update (T. Hicks)

- WOC Measure K specific committees are forming to address internal needs for WOC to benefit from purchase orders using Measure K funds. Update at Sept. Mtg.
- No action taken.

14. Director & Enrollment Report (T. Hicks)

- Staffing update – hired new teachers – 5/6, 3/4 and kindergarten/PE; office managers 8-4 to 9-1; Kindergarten afterschool 12-2:45; Regular afterschool program- (11:30-6:00pm staff hired) 2:45-6:00pm. Cost neutral. School Counselor- being hired an in place; will also work with Social Emotional Program. Social Emotional Program – in development; Math Intervention and Reading Intervention (Student Study Team Coordinator Special Ed Staff)- in place. Nurtured Heart Approach Training to be done in 9/16 and 20<sup>th</sup> for all support staff (adults working with children).
- Summer Institute-Linda Holm to give update at Sept Meeting; Summer Institute was well attended (only new staff and Morgan- established staff to be folded into PDP going forward); Plan to make a cohesive program tied into Prof Dev Plan and Onboarding Program-Tom and Linda to bring it all together and report to BOD at Sept Mtg.
- Current Enrollment – Report being revamped to included ADA section; 173 currently enrolled and changes occurring daily.
- City Planning Department update to occur in Sept. Mtg.

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- Teacher Evaluations for 2017-2018: Looking to incorporate goals that came out of Summer Institute into evals; working on developing the goals for the evaluations. Update will be provided at Sept. Mtg.
- Website- in development; basic site available in next two weeks; App is developed and all will go live at same time. Deadline is Sept. 27<sup>th</sup>.
- No action taken.

15. **Adjournment:**

Meeting adjourned at 10:35am. Next BOD regular meeting: September 20<sup>th</sup> at 6:00pm.  
Respectfully submitted by C. Cassady, Board Secretary

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**