

**Wildflower Open Classroom**  
 Board of Director's Meeting  
 June 12, 2013  
 2414 Cohasset Road, Chico, CA 95926  
 Minutes

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Jonas Herzog	✓ _____	_____
Amy Jensen	✓ _____	_____
Jillian Hopewell	✓ _____	_____
Talia Scherquist	✓ _____	_____
Christina Cassidy	✓ _____	_____
 <b>School Director</b>		
Tom Hicks	✓ _____	_____

**Meeting begins at 7:02 pm**

1. Call to Order (Introductions)
2. Additions and Deletions to the Consent Agenda – none.

**3. CONSENT AGENDA**

- 3.1 By Consent, approve minutes 05/08/13 regular meeting
- 3.2 By Consent, approve Monthly Financial Report

**C. Cassidy made a motion to approve all consent agenda items, A. Jensen seconded; all approved (passes unanimously).**

**REGULAR AGENDA**

4. Items removed from the Consent Agenda for Board Consideration- none.
5. School Calendar & Grant Calendar
  - School Calendar is set
  - Independent third party review complete and is producing a report.
  - CDE Grant reviewer completed review; pending items to be submitted to reviewer and then report is pending.
  - Quarterly bench mark report is due July 15 and is ready to go.
  - CUSD came out for annual site visit. Main issue is retirement system pending.
  - No action taken.
6. Community Building Development Report
  - No report
7. Enrollment & Outreach
  - T. Hicks discussed current enrollment and projected enrollment for the K-8 grade levels.
  - Discussed wait list and projections.
  - No action taken.

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8. Facilities & Strategic Planning
  - Portable classrooms should be delivered week of the 24<sup>th</sup>. A general contractor to oversee portable classroom installation and utilities connections should be considered.
  - Working with City of Chico for permit. Working with architect. Working with landlord.
  - Victoria Shumway has been hired for second 1/2 class. Classroom configuration is being worked on for the 1/2 classrooms.
  - Plan to work on retirement system over the summer.
  - Discussed after school program in development.
  - No action taken.
  
9. Board Policy: Memorandum of Understanding
  - MOU written in collaboration with CUSD and input provided by legal counsel.
  - **T. Scherquist made a motion to approve the results of the ballet results; J. Hopewell seconded; all approved (passes unanimously).**
  
10. 2013-2014 BOD Meeting Schedule and Retreat
  - Board to not meet in July.
  - Board meeting and retreat to occur in August – Sunday 9:30am
  - No action taken.
  
11. WOC Staff Handbook
  - Committee to review. To be presented to the Board at August Mtg.
  - No action taken.
  
12. Wildflower Community Council
  - E. Ertle reported on plan for next WCC Meeting regarding new WCC members. Still looking for folks to join committees.
  - Survey is being distributed and results will be available by August Board Meeting.
  - Update on WOC Music Festival June 29<sup>th</sup>
  
13. Closed Session for Contract Review
  - J. Herzog announced closed session. Closed session ended and Board back in regular session.
  - Contracts reviewed.
  
14. 2013-2014 Initial Budget & Financial Review
  - T. Hicks reviewed the budget and finance statements.
  - **A. Jensen made a motion to approve the budget with all the contracts included and that the Education Protection Funds are to be utilized for teacher salaries; J. Hopewell seconded; all approved (passes unanimously).**
  
15. Public Comment – None

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16. **Adjournment:**  
Meeting adjourned 9:03 pm. **Next meeting:** 08/14/2013  
Respectfully submitted by C. Cassady, Board Secretary

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**Signature**

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**Date**