

**Wildflower Open Classroom**  
Board of Director's Meeting  
June 8, 2011  
210 W. 6<sup>th</sup> Street - Chico, CA 95928  
Minutes

**Present:** Tom Hicks, Jillian Hopewell, Stephen Ertle, Jonas Herzog, Dylan Saake, Victoria Shumway, Wendy O'Neal, Christina Cassidy, Mary Cox, Lindsey Serrao

**Meeting begins at 6:57 pm**

**I. Call to Order (Introductions and sign-in)**

**II. Additions and Deletions to the Consent Agenda**

**III. CONSENT AGENDA**

- 3.1** By Consent, approve minutes 05/11/11 regular meeting
- 3.2** By Consent, approve minutes 05/31/11 special meeting
- 3.3** By Consent, Accept Report: CFO Monthly Financial Report
- ~~**3.4** By Consent, Accept Report: Insurance Update~~
- 3.5** By Consent, Accept Report: Student Policies Update

**J. Hopewell made motion to approve all except Item 3.4, S. Ertle seconded, all approved.**

**IV. REGULAR AGENDA**

- 4. Items removed from the Consent Agenda for Board consideration and action.
  - 3.4 – Accept Report: Insurance Update: Jonas pulled consent agenda item and went into more detail to provide WOC Board with inclusions of the Insurance Proposal. **S. Ertle made a motion to accept input and review of the Insurance proposal after Jonas, Christina and Tom determine as sufficient coverage for WOC.**
- 5. Review Master Calendar on Google Calendar and Grant “to-do” list - Jillian highlighted several areas which need to be developed to meet grant to-do list: Teacher evaluation/ effectiveness, teacher training, etc. Master calendar – Jonas updated things that are due to be done from the calendar.
- 6. CSUC Surplus – Next surplus day will June (6/9) – 1:00 pm; Bonnie to coordinate and additional volunteers.
- 7. Budget Update –Stephen provided update on State budget; and financials.
- 8. Curriculum Committee Update –C. Cassidy provided update and plans for teacher/ Director training development. Share committee ideas for all school gatherings. Briefly discussed of daily schedule development.
- 9. Registration and Enrollment Update – Reviewed report; current enrollment 60. Discussed outreach- Nani Teves and Lindsey Serrao to coordinate more outreach.
- 10. FUA Update – J. Herzog/ C. Cassidy – Provided information on meeting from 6/1 with CUSD representatives. Plan to draft FUA and present at July 13 meeting for review.
- 11. Personnel Report – J. Hopewell – Policies still being drafted; Tom and Jillian to proceed. Teacher hiring has progressed and candidates selected for interviews.
- 12. Student Policy: Sexual Abuse Prevention Policy – Reviewed and comments made; Jonas to ask for Dylan to review further and perhaps find some other samples. Will review at July 13 Board Meeting.

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13. Board Agenda Creation Process – J. Herzog/T. Hicks- **S. Ertle made motion to approve draft process, J. Hopewell seconded, all approved.**
14. All School Camping Trip – J. Herzog- reviewed and move forward with opportunities. Planned dates would be 8/26-8/28. Update at July 13<sup>th</sup> Meeting.
15. Appoint Director as CUSD Liaison – **S. Ertle made a motion that New WOC Director, Tom Hicks, act as ongoing CUSD Liaison, J. Hopewell seconded, all approved.**
16. Adjourn to Closed Session – None
17. Announcements from Closed Session – None
18. Other Business – Business Office Manager –Discussed what next steps are for use of an outside business consultant; WOC Director, Tom Hicks will review services offered by candidates and make determination. Update will be provided at July 13<sup>th</sup> Board Meeting.
19. Public Comment Period - None
20. **Adjournment:**  
Meeting adjourned 9:46 pm. **Next meeting: 07/13/2011**  
Respectfully submitted by C. Cassady