

**Wildflower Open Classroom**  
Board of Director's Meeting  
March 9, 2011  
210 W. 6<sup>th</sup> Street - Chico, CA 95928  
Minutes

**Present:** Jonas D. Herzog, Jillian Hopewell, Christina Cassady, Dylan Saake, Stephen Ertle, Lindsey Serrao, Mary Cox, Bonnie Parkin, Linda Holm, Laurie Teague

**Meeting begins at 6:51 pm**

- I. **Call to Order (Introductions and sign-in)**
- II. **Q & A Session: Public Forum for questions re: Wildflower Open Classroom**  
Discussed teachers, materials, committee meetings, facility search
- III. **Additions and Deletions to the Consent Agenda:** 5.2 removed from Consent Agenda.
- IV. **CONSENT AGENDA**
  - 5.1 By Consent, approve minutes 02/09/11 regular meeting
  - ~~5.2 By Consent, approve minutes 02/24/11 special meeting~~
  - 5.3 By Consent, approve gift allocation for Scott Winter
  - 5.4 By Consent, Accept Report: CFO Monthly Financial Report
  - 5.5 By Consent, approve WOC School Calendar
  - 5.6 By Consent, Thank You Cards

**S. Ertle made motion to approve consent agenda; DS seconded; all approved.**

**REGULAR AGENDA**

6. Items removed from the Consent Agenda for Board consideration and action.
  - 5.2 By Consent, approve 02/24/11 Special Meeting Minutes
    - J. Hopewell noted address of meeting needs to be revised to reflect actual location. **D. Saake made motion to accept changes; S. Ertle seconded, all approved.**
7. Review Master Calendar (Google) – Discussion
  - Google calendar not available for review. **Motion made J. Herzog to review at next Board Mtg, J. Hopewell seconded, all approved.**
8. Review planning and implementation grant work list
  - J. Hopewell reviewed the work plan and explained its purpose. Areas need be completed by the beginning of school.
9. Review Draft Budget for Planning Year (S. Ertle and J. Herzog to move agenda item to # 7A)
  - S. Ertle reviewed and made recommendation to have a Finance Committee. **Motion made by C. Cassady to construct a finance committee including J. Herzog and D. Saake; D. Saake seconded the motion, all approved.**
10. Receive Instructional Policies Report
  - C. Cassady reviewed draft info for both the daily schedule and the calendar and explained the process for researching info from the CA Dept. of Ed. Committee to continue review and present at the April meeting.
11. CSUC Surplus
  - J. Herzog gave brief update and notified board members that we have a storage location for items retrieved.
12. Receive Staffing and Personnel Policies Report
  - J. Hopewell updated those present regarding the Director position and interviews to occur in the next couple of weeks.
13. Receive Facilities Committee Report

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- J. Herzog provided update on search for facility. One location pending approval but unable to disclose the site.
  - D. Saake gave a Prop 39 update; WOC responded to CUSC and now WOC has submitted a response to the Districts response. April 1<sup>st</sup> is deadline for District to respond to our response.
14. BOD Fiscal Management Training Schedule
- D. Saake/ J. Herzog to step in and participate in the trainings.
15. Business and Non Instructional Policies Report
- **J. Hopewell made a motion to approve \$300 for advertisement and \$100 for WOC portion of charter faire; D. Saake seconded, all approved.**
  - L. Serrao reviewed outreach activities- Charter School Community Add; District schools were invited; Rosedale responded.
  - Lindsey and Ellie are putting together a carry box that can be used for all outreach activities; May include: Vinyl banner with logo, flyers, etc.
  - Large fundraising event withdrawn; Board members recruitment in the works.
16. Receive Student Policies & Procedures Report
- D. Saake opened discussion of all five attached draft policies.
  - **C. Cassady made a motion to approve Parental Notification, Immunization, Non-Custodial Parent, Non-Discrimination-Harassment policies; J. Hopewell seconded, all approved.**
17. Receive Admissions Committee Report
- D. Saake gave update on Registration day. 105 enrolled and 40 families showed up at registration day. Plan to have another.
  - J. Herzog gave update on Salt Lake City Open Classroom Charter School.
18. Board of Directors Insurance
- J. Herzog review progress in accessing Board of Directors insurance.
19. Philosophy Committee Report
- J. Herzog reviewed the Founders Retreat. And the success in developing the WOC Core Values.
20. Other Business: Reviewed fundraising ideas.
21. Public Comment Period –
- Victoria reviewed thank you cards process
22. **Adjournment:**  
Meeting adjourned 8:54 pm. **Next meeting: 04/13/2011**  
Respectfully submitted by C. Cassady