

**Wildflower Open Classroom**  
Board of Director's Meeting  
February 9, 2011  
210 W. 6<sup>th</sup> Street - Chico, CA 95928  
Minutes

**Present:** Jonas D. Herzog, Jillian Hopewell, Christina Cassady, Stephen Ertle, Lindsey Serrao, Mike Dunn, Myron Flindt, Mike Mann, Mary Cox

**Meeting begins at 6:51 pm**

- I. **Call to Order (Introductions and sign-in)**
- II. **Q & A Session: Public Forum for questions re: Wildflower Open Classroom**  
Discussed teachers, materials, committee meetings, facility search
- III. **Additions and Deletions to the Consent Agenda:** 4.6 and 4.11 pulled from Consent Agenda.

IV. **CONSENT AGENDA**

- 4.1 By Consent, approve minutes 01/12/11 regular meeting
- 4.2 By Consent, approve minutes 01/26/11 special meeting
- 4.3 By Consent, approve minutes 01/30/11 special meeting
- 4.4 By Consent, updated FAQ
- 4.5 By Consent, Insurance Report
- ~~4.6 By Consent, Parent Survey~~
- 4.7 By Consent, Accept Report: CFO Monthly Financial Report
- 4.8 By Consent Request for Approval: Purchase QuickBooks Plus online software license
- 4.9 By Consent Request for Approval: Travel Expense Policy
- 4.10 By Consent Approve amended admissions policy
- ~~4.11 By Consent Approve enrollment form~~
- 4.12 By Consent Approve record request form
- 4.13 By Consent Approve meeting procedure and conduct

**J. Hopewell made motion to approve consent agenda; SE seconded; all approved.**

**REGULAR AGENDA**

5. Items removed from the Consent Agenda for Board consideration and action.
  - 4.6 By Consent, Parent Skill Survey  
Additions made from Board. **S. Ertle made motion to accept changes; J. Herzog seconded, all approved.**
  - 4.11 By Consent Approve Student Enrollment Form:  
Change title to "Student Enrollment Form" and other minor changes; **S. Ertle made motion to accept changes, J. Hopewell seconded, all approved.** Additional forms in the registration packet have not been approved.
6. Review Master Calendar (Google) - Discussion
  - Discussed and decided that printed version of current Google/ Master Calendar will be distributed in Regular Meeting Board Packets.
7. CSUC Surplus
  - This occurs second Thursday of each month between 1-3 pm; Need someone with truck and time; 7<sup>th</sup> and Oak Street.
8. Receive Staffing and Personnel Policies Report
  - J. Hopewell gave update on where Director job description is available; Reviewing retirement benefits; Meeting with CTA 2/15 4:00 pm; Interview questions and screening tool being developed; Interview/ Hiring Committee pending
  - Deadline for applications – Director- end of February; Teachers – March/ April
  - Discussed development of Hiring Committee; Board Hires Director and Director would develop hiring process with approval from the BOD.

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- **J. Hopewell made motion that BOD will be the hiring committee for Director; S. Ertle seconded, all approved.**
9. Receive Facilities Report
    - J. Herzog reviewed wish list and current work for a Facility. Need to ensure that facility search does not exist within the airport approach zone.
    - Next Committee Mtg- 1023 Mildred Avenue.
  10. Proposition 39 report
    - J. Herzog reviewed offer from the District from the Prop 39 Request.
    - **J. Hopewell made motion that BOD decline the initial District offer and ask for a revised offer, S. Ertle seconded; all approved.**
  11. BOD fiscal management training
    - April 5<sup>th</sup>, training to occur: S. Ertle looking for second Board Member to participate in training.
  12. Business and Non Instruction Report:
    - Outreach Committee Update = Second advertisement went out in Growing Up Chico publication; fliers to preschools; Next meeting pending.
    - Fundraiser at T Bar: 2/24/11 5-8 pm; Need info table – Not official Parent info night
    - Fundraiser – large event pending
    - Parent Information Night – Formal and informal
    - Collaborative Charter School Advertisement project – pending
    - CCSA Regional Meeting update: legislative updates, budget updates, statutory requirements such as Life Scan and TB testing for parent volunteers.
    - Marketing Major from Chico State would like to work with WOC for her internship. **S. Ertle made motion to Katie Baker as Marketing intern for the current semester, J. Hopewell seconded, all approved.**
  13. Receive Instructional Policies Report
    - Ad Hoc Committee met 2/7 focus was curriculum development; Next Meeting pending.
  14. Receive Student Policies & Enrollment Report
    - Admission Committee Report reviewed by E. Ertle.
    - S. Ertle discussed budget perspective: class size v. number of classes, revenue directly related to students attendance.
    - Discussed 7/8<sup>th</sup> grade and all grade configurations and all members decided to accept all students K-8 without reservations. Review of configuration and numbers of accepted applications on all regular meeting agendas.
  15. Adjourn to Closed Session: MOU with Stepping Stones Adventures reviewed
  16. Announcements from Closed Session
  17. Other Business: **J. Herzog motion made to move to Item 15 and 16 on agenda; J. Hopewell seconded, all approved.**
    - Tax addition sunsets (Prop 98) – info to go out via email list to encourage interested parties to educate themselves and send voice to political representatives.
  18. Public Comment Period - None
  19. **Adjournment:**  
Meeting adjourned 10:01 pm. **Next meeting: 03/09/2011**  
Respectfully submitted by C. Cassady