



Wildflower

OPEN CLASSROOM

K-8 Public Charter School

**Board of Directors
Board Packet**

Regular Meeting
October 12, 2011
6:45pm
988 East Avenue

MEMORANDUM/REPORT

To: WOC Board of Directors
From: C. Cassady
Re: WOC BOD Special Meeting Minutes
Date: October 12, 2011

ISSUE:

Board Approval of Meeting minutes

RECOMMENDATION:

Review and approval of the Special meeting minutes from 09/12/2011.

DISCUSSION:

None

DRAFT
Wildflower Open Classroom
Board of Director's Special Meeting
September 12, 2011
988 East Avenue, Room 23 - Chico, CA 95926
Minutes

Present: Jonas Herzog, Dylan Saake, Tom Hicks, Steve Ertle, Jillian Hopewell

Meeting begins at 6:54 pm

Call to Order (Introductions and sign-in)

II. REGULAR AGENDA

1. After School Program: Stepping Stones Adventures Contract Review- Discussed but no action taken.
2. WOC Board Discussion – Discussed but no action taken.
3. Public Comment Period – None
4. **Adjournment:**
Meeting adjourned 7:45 pm. **Next meeting: 09/14/2011**
Respectfully submitted by C. Cassady

MEMORANDUM/REPORT

To: WOC Board of Directors
From: C. Cassady
Re: WOC BOD Regular Meeting Minutes
Date: October 12, 2011

ISSUE:

Board Approval of Meeting minutes

RECOMMENDATION:

Review and approval of Regular meeting minutes from 09/14/2011.

DISCUSSION:

None

DRAFT
Wildflower Open Classroom
Board of Director's Meeting
September 14, 2011
988 East Avenue - Chico, CA 95926
Minutes

Present: Tom Hicks, Jonas Herzog, Stephen Ertle, Dylan Saake, Jillian Hopewell

Meeting begins at 6:55 pm

I. Call to Order (Introductions and sign-in)

II. Additions and Deletions to the Consent Agenda

III. CONSENT AGENDA

- 3.1** By Consent, approve revised minutes 08/10/11 regular meeting
- 3.2** By Consent, approve minutes 09/01/11 special meeting
- 3.3** By Consent, approve Independent Study Packet
- 3.4** By Consent, approve: Monthly Financial Report

S. Ertle moves to approve all consent agenda items, J. Hopewell seconded, Approved unanimously.

IV. REGULAR AGENDA

- 4. Items removed from the Consent Agenda for Board consideration and action. -None
- 5. Review Master Calendar on Google Calendar and Grant "to-do" list – WOC staff (T. Hicks and Tiffany) updating at this time. Should be current by next regular meeting. No action taken.
- 6. WOC Daily Schedule – Update-Daily schedule has been worked out with McManus. There were a few tweaks but seems to be working well. No action taken.
- 7. Facilities Committee Report – Facility search committee to meet 9/20 at 10:00 AM. Simply exploratory to discuss various options. Expertise needed to price various options. Looking to develop 3-5 year plan for facilities. No action taken.
- 8. Enrollment Update – Advertising continues. Focusing on school tours, which will be implemented weekly. No action taken.
- 9. Board Fundraising Committee – C. Cassidy has indicated that she will work with coordinating Board fundraising. Distinct from school fundraisers. Annie B's discussion. Need to increase awareness of this opportunity. No action taken.

DRAFT
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10. Board Member Roles and Committees – Discussion on various role and needed committees. **S. Ertle makes a motion to create below committees and appoint one Board Member as chairs of those committees: Fundraising – C Cassady Finance – S. Ertle Outreach – J. Hopewell Philosophy – D. Saake Facility – J. Herzog. D. Saake seconded. Approved unanimously.**

11. After School Program – Discussion of problems with program on district owned facility. **D. Saake makes motion to amend MOU with Stepping Stones to reflect the right of first refusal for program once becomes feasible. J. Hopewell 2nd. J. Herzog, D. Saake, J. Hopewell – Aye; S. Ertle – Abstain. Motion approved.**

12. Full Day Kindergarten – Discussion on possibility of full day kindergarten. T. Hicks talks about benefits of such a program. **J. Hopewell made a motion to explore the option of offering a full day kindergarten. S. Ertle 2nd. Passed unanimously.**

#13 – Error on agenda, omitted

#14 – Error on agenda, omitted.

15. Other Business – Discussion about putting up WOC signs, showing off work, outside of the classrooms; possible to put a bulletin Board for such things.

16. Public Comment Period – Discussion of parent boundaries when in the classroom. Discussion of optimal outreach time for spreading WOC information to parents.

17. **Adjournment:** Meeting adjourned 9:30 pm.

Next meeting: 10/12/2011 Respectfully submitted by D. Saake

MEMORANDUM/REPORT

To: WOC Board of Directors
From: Tom Hicks
Re: Financial Reports
Date: October 12, 2011

ISSUE:

Board Approval of Financial Reports.

RECOMMENDATION:

Review and approval of Financial Reports.

DISCUSSION:

None

Board Report for September 2011

Balance 8/31/11

NCNB Checking	140,577.06
NVCF Checking	2,095.23
Investment CDs	-
Savings	-
Undeposited Funds	-
Total Cash on Hand	<u>142,672.29</u>

Accounts Receivable	-
Due From Grantor Governments	-
Total Accounts Receivable	<u>-</u>

Total Current Assets, Beginning Balance 142,672.29

Revenues

Revenue Limit Sources	11,856.00
Federal Revenues	-
Other State Revenue	-
Other Local Revenue	-
Total Income	<u>11,856.00</u>

Expenses

Certificated Salaries	(14,272.73)
Classified Salaries	(6,253.50)
Employee Benefits	(4,173.79)
School Supplies	(20,083.20)
Services/Other Op Exp	(7,905.74)
District Oversight	(355.68)
Total Outgo	<u>(53,044.64)</u>

Liabilities

Net Accounts Payable	(474.57)
Net Payroll Liabilities	1,943.55
Total Liabilities	<u>1,468.98</u>

Ending Balance 9/30/11

NCNB Checking	100,857.40
NVCF Checking	2,095.23
Investment CDs	-
Savings	-
Undeposited Funds	-
Total Cash on Hand	<u>102,952.63</u>

Accounts Receivable	-
Due From Grantor Governments	-
Total Accounts Receivable	<u>-</u>

Total Current Assets, at Month End 102,952.63

MEMORANDUM/REPORT

To: WOC Board of Directors
From: Dylan Saake
Re: Board Bylaw Amendment
Date: October 12, 2011

ISSUE:

Board Bylaw Amendment

RECOMMENDATION:

Review and approval Board Bylaw Amendment

DISCUSSION:

None

Section 3. DESIGNATED DIRECTORS AND TERMS. The number of directors shall be no less than 5 and no more than 7 unless changed by amendments to these bylaws. The Board of Directors shall consist of at least 5 directors unless changed by amendment to these bylaws which shall include: at least ~~two (2)~~ one (1) parent representative and at least ~~three (3)~~ one (1) at-large community representatives, with a goal of having a majority of the Board comprised of parent representatives. All parents and community members are eligible to be elected to the Wildflower Open Classroom Board of Directors. All parents and legal guardians of a child enrolled in Wildflower Open Classroom are eligible to be elected as a parent representative, with the exception of those parents who are also employed by Wildflower Open Classroom. Only one parent or legal guardian per family may serve on the Board of Directors at any one time. Wildflower Open Classroom parents are not eligible to be at large community representatives. In addition, in accordance with Education Code Section 47604(b), the authority that grants the charter to a charter school to be operated by a nonprofit public benefit corporation shall be entitled to a single representative on the Board.

Except for the initial Board of Directors, each director shall hold office unless otherwise removed from office in accordance with these bylaws for 2 year(s) and until a successor director has been designated and qualified. Initial Board members shall serve staggered terms of two (2) or three (3) years as drawn by lot. The initial Board of Directors shall be as follows:

MEMORANDUM/REPORT

To: WOC Board of Directors
From: J. Herzog
Re: Google Calendar
Date: October 12, 2011

ISSUE:

Google Calendar

UPDATE:

- New calendar have been input into Google calendar.
- Included are Grant deliverables and due dates.
- Board members will be sent a reminder email from Google calendar when an item they are responsible for is due.

MEMORANDUM/REPORT

To: WOC Board of Directors
From: J. Herzog
Re: Board Committee Update
Date: October 12, 2011

ISSUE:

Is WOC abiding by our core values and guiding principles?

DISCUSSION:

How are we doing?
Do values need to be updated?

Vision

We are an innovative school that invites children, teachers and parents to collaborate as a community that inspires and celebrates the adventure of learning.

To

Achieve

Our...

Mission

The Wildflower Open Classroom (WOC) envisions an integrated thematic learning environment in which our community strives to create self-motivated, competent, and lifelong learners passionately committed to the celebration of diversity, stewardship of the earth, positive interpersonal relationships, appreciation of the arts, and academic excellence. WOC seeks to create a supportive student-centered learning environment that provides a standards-based curriculum where students can work both independently and cooperatively with others. We seek to educate the “whole child” by addressing the cognitive, social, emotional, and physical needs of our students. The mission of WOC is to enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.

Support

Our...

Guiding Principles

The founding group identified eight core values: Collaboration, Community, Stewardship, Joy and Adventure in Learning, Integrity, Personal Responsibility, Being Respectful, and Positive Communication/Honesty. These values will be the guiding principles for all actions and decisions made by the Wildflower Open Classroom community (Board, Administration, Teachers, Parents, Students, and Community Volunteers).

Guiding Principles Defined:

Collaboration means...

A learning community where all voices are heard (Parents, teachers, kids, staff, administration and board). Community members are open to others, empower others, and work as a team to come up with the best possible solution/outcome/curriculum, etc. All are accountable for their role as a positive participant.

Community means...

Belonging to a group that works together and has empathy, compassion and consideration for each other. Feeling part of a whole, and working for the good of the whole. We rely on and support one another. We have traditions, we play and celebrate together, and we consider how our actions affect others in our community. We see our school as one part of our larger (town, state, nation, world) community.

Stewardship means...

Being the example you wish to see. Caring for people, environment (school and Earth), and our community with the joint goal of prosperity and success. As stewards we provide service to others and the environment by using resources productively and with good intentions. We teach and practice eco-awareness and connectivity to our planet.

Joy and Adventure of Learning means...

Successes and failures both contribute to personal and academic growth. Part of the excitement of learning is the challenge of risk taking and the discovery that happens when one reflects on this action. We will implement this guiding principle through active hands-on learning, encouraging individual learning styles, openness and change. Kids will be engaged in real life experiences while having fun and getting dirty.

Integrity means...

Remaining true to values and philosophy. Standing up for the vision and intent of our school. Acting with trust, honest intent and respect for self, others and the environment. With integrity, we continue working towards our goals, constantly assessing and correcting to remain truthful to our prescribed values.

Personal Responsibility means...

Taking the initiative to care for our community. We accomplish this by being truthful to ourselves, accepting the consequences of our actions, and doing our jobs to the best of our ability. Our goal is a community made up of self-motivated, accountable individuals taking pride in their work.

Being Respectful means...

Creating a safe place where kids, staff, parents, etc. listen and speak with caring, openness, and compassion. Our community is open to differences, and willing to see situations from others' viewpoints, learning from each other as we work toward shared solutions. A willingness to be "wrong" and to always consider how your words and actions are affecting those in your community.

Positive Communication/ Honesty means...

All voices are valued, heard and considered. Discussing issues where the common goal is resolution and satisfaction for all parties. Acknowledging the efforts of others and being willing to engage in conversations of all types (good or bad). Positive communication includes safe, honest and direct discussions/statements where all parties take initiative and seek to understand one another's points of view. Positive communication involves shared outcomes and productive results.

MEMORANDUM/REPORT

To: WOC Board of Directors
From: J. Herzog
Re: Facility Search
Date: October 12, 2011

ISSUE:

WOC needs a permanent home.

UPDATE:

1. Prop 39 forms will be submitted by the November 1 deadline to CUSD.
2. Meeting with representatives from Anderson/Kim was very informative. They are still committed to helping us with a site. Going forward we will be contacting several churches regarding sharing space as well as revisiting the Humboldt Ave. location.

DISCUSSION:

Facility committee will be meeting monthly to discuss timelines and goals for our search as well as finding and pursuing funding sources.