

Wildflower Open Classroom, A Public Charter School

Plan for School Development

- The Wildflower Open Classroom (WOC) Board of Directors will delegate each of the following 5 sections to one board member to oversee.
- Lead board member will gather an advisory committee to review their section, identify items to delete, add, get from other sources and develop.
- Each committee will develop a timeline for their items to be compiled with the other committee timelines into a master timeline for school development.
- All items developed by the advisory committees will be placed on agenda, open board meeting for public discussion and board approval.

Business and Non-Instruction Operation

- Annual Diversity and Outreach
- Budget
- Budget Planning and Administration
- Fees and Charges
- Sale and Disposal of Books, Equipment and Supplies
- Gifts, Grants and Bequests
- Expenditures/ Spending Authority
- Purchasing Policies/Bids
- Contracts
- Payment for Goods and Services
- Claims and Actions Against the School
- Travel Expenses
- Management of School Assets/ Accounts
- Investing
- Inventories
- Student Activity Funds
- Financial Reports and Accountability
- Operations and Maintenance of School
- Tobacco-Free Schools/ Smoking
- Environmental Safety
- Hazardous Substances
- School Safety and Security
- Disruptions
- Recovery of Property Loss or Damage
- Insurance Management
- Food Service
- Free and Reduced Lunch Program
- Other Food Sales
- Program Council Operating Policies
- Annual Site Visitation Protocol
- Fundraising
- Grantwriting
- Conflict Resolution
- Conflict of Interest

Personnel Policies

- Affirmative Action
- Nondiscrimination in Employment
- Recruitment and Selection
- Health Examinations

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- Maintenance of Criminal Offender Records Information
- Personnel Records
- Certification
- Contracts
- Scheduling/ Hours of Employment
- Promotion/ Demotion/ Reassignment
- Evaluation/ Supervision
- Resignation
- Personnel Reduction
- Dismissal
- Suspension/ Disciplinary Action
- Sexual Harassment
- Unauthorized Release of Confidential Information
- Political Activities of Employees
- Duties of Personnel
- Temporary/ Substitute Personnel
- Shared Teaching Assignments
- Staff Development
- Soliciting and Selling
- Non-school Employment
- Employee Safety
- Blood-borne Pathogens
- Drug and Alcohol Free Workplace
- Employee Security
- Personal Leaves
- Military Leaves
- Family Care Leave
- Employees with Infectious Diseases
- Non-certified Personnel
- Signed Statements
- Employee Use of Technology
- Employment of Relatives

Student Policies

- Parents Rights and Responsibilities
- Non-custodial Parents
- Admission and Admissions Preferences
- District Residency
- Absence and Excuses
- Truancy
- Work Permits
- Transfers
- Students Expelled from Other Districts
- Grades/ Evaluation of Students Achievement
- Promotion/ Acceleration/ Retention
- Discipline
- Suspension and Expulsion Due Process
- Communications with Parents/ Guardians
- Student Records
- Release of Directory Information
- Withholding Grades, Diplomas or Transcripts
- Challenging Student Records
- Graduation Ceremonies and Activities
- Conduct
- Campus Disturbances

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- Vandalism, Theft, and Graffiti
- Alcohol and Other Drugs
- Tobacco
- Weapons and Dangerous Instruments
- Dress and Grooming
- Gangs
- Health Care and Emergencies
- Administration of Medications
- Infectious Diseases
- Infectious Diseases Prevention
- Tuberculosis Testing
- Health Examinations
- Immunizations
- Head Lice
- Child Health and Disability Prevention Program
- Health And Safety Procedures
- Crossing Guards
- Insurance
- Search Seizure
- Freedom of Speech/ Expression: Publications Code
- Nondiscrimination
- Notifications Required by Law
- Parental Notification
- Sexual Harassment

Instruction Policies

- Parent Participation Policy
- Emergencies and Disaster Preparedness Plan
- Ceremonies and Observances
- Curriculum Development and Evaluation
- Recognition of Religious Beliefs and Customs
- Multicultural Education
- Family Life/ Sex Education
- AIDS Prevention Instruction
- Comprehensive Health Education
- Courses of Study
- Controversial Issues
- Extracurricular and Co-curricular Activities
- Elementary School Promotion/ Standards of Proficiency
- School-Sponsored Trips
- Homework/ Make-up Work
- Independent Study
- Individualized Education Plan
- Procedural Safeguards and Complaints
- Non-public Nonsectarian School and Agency
- Services for Special Education
- Behavioral Intervention
- Selection and Evaluation of Instructional Materials
- Supplementary Instructional Materials
- Use of Copyrighted Materials
- Use of Technology in Instruction
- Student Assessment
- Standardized Testing and Reporting
- Student Study Teams
- Identification and Education Under Section 504

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- Identification of Individuals with Exceptional Needs
- Gifted and Talented Student Program
- Education for English Language Learners
- Education for Students of Limited English Proficiency
- Summer School
- School Calendar
- Grade levels/ages

Facilities

- Site search
- Outline of attributes of desired site
- Long-term site plan
- Evaluating Existing Buildings
- Relations with Other Governmental Units
- Methods of Financing