

DRAFT  
**Wildflower Open Classroom  
Board of Director's Meeting  
October 25, 2010**

**Present:** Jonas Herzog, Jillian Hopewell, Dylan Saake, Christina Cassady, Stephen Ertle, Victoria Shumway, Linda Holm, Debbie Irick, Susan Hughes, Bill Fishkin, Bonnie Parkin

Meeting begins at 6:40 pm

**Approval of Minutes:**

- None available at this time.

**Announcements:**

Finance Reports:

- CFO Report (S. Ertle):
  - Report presented by Stephen which included the following highlights:
  - Post office box needs to be renewed
  - \$850 needed for Form 1023 submission
  - Payment for Charter Governance Workshop due - \$100
  - All donations need receipts to track what was donated and where donated money was used for.
- Grant Funding Ops (J. Hopewell):
  - Jillian discussed the Public Charter School Grant which we now need to submit for.
- Fundraising (V. Shumway, B. Parkin):
  - Annie B's = \$6621.00
  - Woodstock's Pizza- 10/27 5:30-8:30
  - Woodstock's coupon – separate fundraiser
  - Madison Bear – take over night, Bill working on it.
  - All Fired Up – 11/30 thru 12/5 – from 4:00-7:00 pm; weekends all day (12:00- 4:00pm) – all money spent % will go to WOC. 12/2 Focus WOC Night
  - Spaghetti Dinner – 12/3; with silent auction
  - Coffee Sale – JH organizing

Events:

- Informational Meeting 10/25 2:30 – 5pm; resulted in 1 ITE form.
- Outreach - Ellie and Bonnie to work on Outreach for WOC.
- Chair
  - Reviewed process for Agenda items. Review of Board Packets.

**Action Items:**

Bylaws

- Reviewed; S. Ertle made a motion to approve the bylaws as is with the stipulation that if there any restrictions to term limits then we will reopen the bylaws and review the restriction; D. Saake seconded and all approved with none opposed.
- C. Cassady made a motion to rescind the previous motion made by S. Ertle; J. Hopewell seconded the motion, all approved none opposed.
- Reviewed Article VII, Section 23; D. Saake made motion to adopt bylaws with amendment to Article VII, Section 23; S. Ertle seconded, all approved none opposed.

Conflict of Interest (COI) Policy

- Review; S. Ertle made a motion to approve the COI Statement as is; J. Hopewell seconded, all approved none opposed.

Tax Form 1023:

- Reviewed and discussed; S. Ertle made a motion to approve release of \$850 to submit Form 1023 for tax exempt status; D. Saake seconded, approved none opposed.

Governance Workshop Attendance:

- J. Hopewell made motion to release the fees for attendance at the governance workshop; D. Saake seconded; all approved none opposed.

Admissions policy/ application:

- Reviewed; S. Ertle made a motion to form an Admissions and Enrollments Committee, includes drafting final application and policy as well distribution/ parent information process; J. Hopewell seconded, all approved none opposed.

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Admissions policy/ application (con't):

- D. Saake made motion made to appoint V. Shumway, lead of said committee with D. Saake as member of committee.

Set Board Meetings:

- Reviewed; November and December specific dates to be: 11/17 (6:30 pm); 12/15 (6:30 pm)
- 2011 Board Meeting schedule to be reviewed

**Discussion Items:**

Prop 39:

- Reviewed; J. Herzog to promote all to distribute ITE Forms.

Policies and Procedures:

- Conflict of Interest; Signature page needs to be developed.
- Conflict Resolution
- C. Cassady/ J. Hopewell to research;

Committees to be formed or discussed:

- Facility/ Site Committee
- Hiring Committee
- Professional Development Committee
- Curriculum Committee
- Outreach Committee
- Fundraising Committee
- Admissions and Enrollment Committee

CUSD Board Approval Meeting Follow Up:

- J. Herzog stepping in to ensure that all areas are followed up on; reporting at next BOD Meeting.

Communications protocol and document management:

- BOD Agenda – To be posted onsite
- Board packet – pulled together and made available electronically

**Adjournment:**

Meeting adjourned 10:01 pm. **Next meetings: 11/17/10, 12/15/10**

Respectfully submitted by C. Cassady